

FIRST 5 COMMISSION OF SAN DIEGO

FINANCE COMMITTEE

February 19, 2004
2:30 p.m. – 4:00 p.m.
1600 Pacific Highway, Tower 8 Conference Room
San Diego, CA 92101

AGENDA

ITEM	SUBJECT	PRESENTER
1	Call to Order	Chairman Carr
2	Opportunity for Public Comments Items not on the Agenda – Limit two minutes per speaker (<i>Request to Speak</i> slips for this item or any other item on the agenda must be submitted to Commission staff prior to meeting being called to order).	Chairman Carr
3 Action	Approval of Finance Committee Meeting Minutes – January 16, 2004 Supporting Document	Chairman Carr
4 Action	Committee Roles and Responsibilities Supporting Document This item will allow for discussion of the roles and responsibilities of the Finance Committee. Based on input from the December meeting, an updated version of potential roles and responsibilities will be presented to the Committee at the meeting. This item was tabled at the January 16, 2004 meeting until the next Finance Committee meeting at the request of Ms. Adams. Staff Recommendation: Adopt the roles and responsibilities for the Finance Committee.	Chairman Carr
5 Action	Commission Administration Rate This will be the continuation of the discussion regarding the Commission's administration rate and which costs are direct and indirect from the January 16, 2003 Finance Committee meeting. A listing of Commission staff's activities will be provided at the meeting. Staff Recommendation: Adopt a policy regarding the Commission's administration rate.	Chairman Carr
6	Commission Financial Documents Supporting Document This will be a discussion of budget and balance sheet formats for use by the Finance Committee and the Commission. Copies of proposed budget and balance sheet formats will be presented at the meeting.	Denis McGee
7	Investment Strategies This will be a continuation of the discussion of the role for the Finance Committee regarding investment strategies for Commission funds. Investment models developed by the Treasurer/Tax Collector's office will be presented at the meeting.	Chairman Carr Laura Spiegel Sandra Parker

8 Discussion	Meeting Schedule and Next Meeting This item will involve setting the next meeting of the Committee and establishing a regular meeting schedule for the Committee.	Chairman Carr
9	Future Agenda Items	Chairman Carr
10	Adjournment	Chairman Carr

If you are planning to attend and need special accommodations, you must call Amie Meegan at (619) 230-6460 at least three days in advance of the meeting.

**Public Comment on Specific Agenda Items is Taken
Throughout the Meeting at the Conclusion of Each Agenda Item**

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www.first5sandiego.org